



Ms Jacqui Kirkby  
Scenic Hills Association Inc  
[REDACTED]  
MINTO 2566  
[REDACTED]

09 November 2018

Dear Madam

**Review of the recommendation to list the curtilage extension of the  
Varroville Homestead & Estate (SHR00737) ('Review')**

I refer to your letter to the Independent Planning Commission ('Commission') dated 1 November 2018 in relation to your concerns about the process undertaken by the Commission in reviewing the Heritage Council's recommendation ('Review') as set out above.

Please be assured that the Review will be undertaken in accordance with the applicable legislation and our policies, which are available on our website in the following link: <https://live.ipcn.nsw.gov.au/policies>

I understand that you had made a request to one of our officers that the report entitled "*Curtilage Study Varro Ville*" prepared by Orwell & Peter Phillips dated May 2016 ('Report'), which we understand was commissioned by you and the Heritage Council, remain confidential on the basis that it is time sensitive and that your Report "*identifies elements in the landscape underpinning Varro Ville's state significance that can be destroyed without penalty by those seeking to develop the land.*"

I can confirm that the Report was not uploaded to our website, however, many of the documents that were pertaining to the Review were uploaded to our website on 30 October 2018. These documents contained references and extracts of that Report. On 30 October 2018, this matter was brought to our attention and as a result these documents were immediately removed from our website on the same day. I apologise for any distress that this may have caused you.

The Commission has now redacted these documents to remove the extracts and references to the Report and uploaded the redacted documents to our website. We will contact you shortly to discuss how the Commission Panel treat the Report and references to it.

We look forward to meeting with you on 3 December 2018 to discuss the Review.

If you have any further questions regarding our process, please contact Jorge Van Den Brande on (02) 9383 2100 or email [ipcn@ipcn.nsw.gov.au](mailto:ipcn@ipcn.nsw.gov.au).

Yours sincerely

  
Anna Summerhayes

**Acting Director  
Independent Planning Commission NSW**